Clairification on the issue of Leave/Holidays for the scholars - Reg

Research DR <drresearch@iitm.ac.in>

Wed 9/27/2017 10:33 AM

To:office@physics.iitm.ac.in <office@physics.iitm.ac.in>; hod@physics.iitm.ac.in <hod@physics.iitm.ac.in>;

Cc:Esakkimuthu R <resakki@iitm.ac.in>; Rajendran V <vrajan@iitm.ac.in>; Dean Academic Research <deanar@iitm.ac.in>;

RESEARCH UNIT/ACADEMIC SECTION

Date: 26.09.2017

With reference to the Note to Dean AR by the Head Department of Physics Department on the clarification availing of leave by Scholars:

- It is clarified that Scholars are eligible for 23 days leave (15 days vacation in a calendar year and 8 days casual leave). The vacation leave so not availed during the calendar year will be carried over to next year.
- For Casual leave, intervening Holidays will not be counted
- For vacation leave, intervening holidays will be counted if the scholar do not join after the suffixed period (i.e Saturday and Sundays)
- Women Scholars are eligible for maternity leave as per Gol norms subject to production of necessary medical certificate for a maximum period of 180 days with HTRA.
- There is no separate leave for medical ground, the leave so availed will be adjusted in the casual leave and vacation leave. However, withdrawal of two semester for a max. period of one year for any reason including medical ground is permitted.

Sd/-

Jt.Regr(RU)

MSN ...